

Permit # _____

**TOWN OF FLORIDA
MONTGOMERY COUNTY, NEW YORK
APPLICATION FOR BUILDING PERMIT**



Application is hereby made to the Town of Florida for the issuance of a building Permit pursuant to the New York State Building Construction code for the construction of buildings, additions or alterations, as described below. The Applicant agrees to comply with all applicable laws, ordinances and regulations.

PART 1: GENERAL INFORMATION

1. Project Location and Owner Information

Owner Name: _____ Street Address: _____

City, State, Zip: _____ Project Address: _____

Phone Number: _____ SBL#: _____

3. Type of Construction or Improvement

New Structure: Home-Sq. Feet: _____ Garage (Floor / No Floor) Dimensions: _____

Porch (Enclosed / Screened) Dimensions: _____ Deck-Dimensions: _____

Shed (Floor / No Floor) Dimensions: _____ Pole Barn-Dimensions: _____ Other: _____

Conversion - Current Use: _____ Proposed use is : _____

Alteration: _____ Addition: _____

Repair/Replacement: Roof Siding Windows Fence with Dimensions: _____

Relocation Demolition - Building to be demolished: _____ Pool: Above Ground In-ground

Enclosed Portable Storage (up to 6 months) Sign: On Premises Off Premises Solar/Wind - Wattage: _____

4. Zoning District Located in: Ag R-1 C-1 C-2 IBP NP R-M H

5. Is it located in the Flood Hazard Area? ___ Yes ___ No (OFFICE USE ONLY)

6. Estimated Project Cost: _____

7. General Contractor: Name: _____ **Phone**
Number: _____

8. Approval Date: _____ (Office Use Only)

9. Planning Board Referral: Y / N **Date Referred:** _____ (Office Use Only)

10. Zoning Board Referral: Y / N **Date Referred:** _____ (Office Use Only)

TOWN CLERK USE ONLY

Date Received: _____

Payment Type/Amount: _____

Insurance Received: _____

Site Plan Received: _____

ASSESSOR USE ONLY

Date Received: _____

NOTES: _____

Zoning Code Officer

Building Inspector



INSTRUCTIONS FOR AN APPLICATION FOR A BUILDING PERMIT

Please call our Building/Code Enforcement Officer with any questions at (518) 369-8062

Visit our website at www.townofflorida.com for our Zoning Ordinance

A sketch of the work to be performed must be made a part of this application. The sketch must include the following:

1. Set of plans or detailed drawing of the proposed structure or addition with the number of stories and all exterior dimensions
2. Plot plan showing the distance of the proposed structure or addition in relation to all plot boundary lines, existing structures and adjoining plots
3. Location of septic system, leach field and well head on plot plan
4. Contractor's proof of insurance, homeowner's proof of insurance and if acting as your own General Contractor a Notary signed affidavit that worker's compensation and disability benefits coverage is not required

Please note the following:

1. All Building Permits are valid for one year from the date of issuance
2. The Building Permit must be displayed so it will be visible from the road
3. For each structure being placed a Building Permit is needed for each
4. For any new structures, additions or alterations the Assessor's Office will be inspecting the property to update the assessment.